



Kremmling Days Celebration

Produced By: Kremmling Area Chamber of Commerce

Local: (970) 724-3472 ~ Toll Free: (877) 573-6654 ~ Fax: (970) 724-0397

Event Director/Vendor Coordinator: Kacey Beres, kacey@kremmling.net

www.kremmlingchamber.com

Event Dates: June 20-21, 2008

Attendance: 2,700-3,000

Venue: Outdoor at the Town Square Park in the center of town.

Event: The weekend encompasses activities for every age group and includes parade, kids' games, fireman's BBQ, Cliff Golf Tournament, vendors, all class reunion, beer garden, street performers, live music, KIDZONE, and more. We strongly believe that a diversified vendor area adds to the event and makes it more fun for everyone who attends!

Vendor Application & Agreement

Company Name: _____

Contact Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Email: _____

Fax: _____ Web Site: _____

Please indicate type of ownership: Individual: _____ Corporation: _____ Assoc./Club: _____

How did you find out about Kremmling Days?: _____

Description of Product (You must list ALL products that will be sold) Please attach photos of your booth if you are a new vendor or if your booth layout has changed.

Booth Fees

Craft, Merchandise, Promotional (non-food vendor) please check appropriate booth size requested:

- 10ft. front x 10ft. deep booth \$85.00
- 20ft. front x 10ft. deep booth \$100.00

Food vendor please check appropriate both size required:

- 10ft. front x 10ft. deep tent space \$100.00
- 10ft. front x 14ft. deep trailer space \$150.00
- 20ft. front x 14ft. deep trailer booth \$175.00

Local Non-Profit Food or Merchandise please check the appropriate booth size required:

- 10ft. front x 10ft. deep space \$50.00
- 20ft. front x 10ft. deep space \$75.00

Every booth fee includes a \$25.00 non-refundable deposit.

Electricity Requirements

_____ 110v OUTLETS \$60.00 **PER** OUTLET
_____ 220v OUTLETS \$100.00 **PER** OUTLET
Please be sure to mark if you need 220v power.

What will you be plugging in? _____

I hereby apply for a space rental at the Kremmling Days Celebration. I have read this brochure in its entirety and understand the provisions for vendors. I not only understand, but agree to comply with all conditions set forth. I understand that no booths will be held without the required \$25.00 non-refundable deposit and my full payment is required upon acceptance of the celebration. I agree to abide by the rules and regulations of the Kremmling Days Celebration and understand that I will be removed from the celebration without a refund if any of the rules and regulations are violated. I release and hold harmless the Kremmling Area Chamber of Commerce, Town of Kremmling, Grand County and any associated entities from any and all liability including, but not limited to theft, personal injury, acts of war and acts of God. I understand that this application does not guarantee a space in the show and that my money will be deposited and then be refunded if I am not selected, or if I am put on a waiting list. *I understand that acceptance to any show does not guarantee me sales.*

Payment Summary

Booth Fee (includes \$25.00 non-refundable deposit): \$ _____
Electricity Fee \$ _____

I understand and agree to the conditions of this agreement and have enclosed \$ _____

Make *check &/or money order* payable to: **Kremmling Area Chamber of Commerce – KCOC**

Signature: _____ **Date:** _____

Please Charge My Credit Card

Name on card: _____ Credit Card (circle): VISA / MasterCard

Billing Address: _____ City: _____ ST: _____ Zip _____

On Card: _____ Exp. Date: _____ 3-Digit V-Card #: _____

SIGNATURE: _____ DATE: _____

Return this registration, photos &/or samples and space fee to: Kremmling Area Chamber of Commerce, PO Box 471, Kremmling, CO, 80459 no later than **JUNE 1, 2008**.

Kremmling Days Celebration Vendor Information, Rules & Regulations

EVENT LOCATION: Kremmling, Colorado Town Square Park (outdoor venue)

SALES TAX LICENSES: If crafters are selling goods purchased at a wholesale price and will then resell them at a retail price, the Town of Kremmling requires that a Sales Tax License be purchased. Sales Tax License is good for (1) one year and can be used for Vendor Space at the Mud Bog, 2008, and the Middle Park Fair and Rodeo, August 2008 (additional vendor booth fees required). Once we receive your application, you will be sent a sales tax license for the Town of Kremmling. License must be submitted to the Town by **June 1, 2008**.

GENERAL RULES & INFORMATION

Booths may open earlier and stay open later than stated times. This is an outdoor show. The Kremmling Area Chamber of Commerce will make no refunds due to inclement weather, nor does the Kremmling Area Chamber of Commerce assume any responsibility for damages due to inclement weather. The Kremmling Chamber assumes no responsibility for losses or damage to booth or booth items. All booth operators are required to stay within their booth boundaries while selling their products.

SECURITY: Beyond regular community police patrol, you are responsible for the security of your booth and merchandise. We ask vendors to please lock up your merchandise at night. Since the event is free and open to the public, we do not have a secured fenced off vendor location.

BOOTH REQUIREMENTS: Vendors must bring their own tents, tables, chairs and are responsible for set-up and clean-up. Vendors are required to stay within their designated booth space.

LIMITED SPACE is available and the show is filled on a first come, first serve basis. Returning vendors are given priority up to April 20th, 2008.

BOOTH SPACES are assigned by the committee. You may request a booth space, but you are not guaranteed any one booth space.

ALL VENDORS ARE ELIGIBLE to apply to the celebration.

THERE IS A LIMIT on the number of any one product sold at the celebration. For example: there will only be one vendor allowed to sell lemonade. The vendor committee reserves the right to allow special exceptions.

SPECIAL REQUESTS must be submitted in writing to the Kremmling Days Celebration committee.

PRODUCTS AUTHORIZED TO SELL

Kremmling Chamber of Commerce reserves the right to serve and sell ALL beverages. Vendors are only authorized to sell products listed on their application and approved by the vendor committee at time of application and committee review. The vendor committee will notify vendors in writing of any exclusion from the product list. Any other products vendors wish to sell must be submitted in writing at least 14 days prior to the start of the celebration and approved by the vendor committee (June 1, 2008).

EXCLUSIONS apply to the following items with **no exceptions:** guns, knives, bullets, brass knuckles, tear gas, paramilitary gear, pornographic or sexually explicit material, drug paraphernalia, darts, or street weapons (including potato guns), and foul smelling novelties (including stink bombs).

ITEMS DEEMED INAPPROPRIATE will be removed from your booth, or you will be removed from the festival, without a refund, by the Kremmling Days Officials or the Kremmling Police Department.

SET UP TIME begins at 8:00AM on Friday June 20th, 2008. Vendors must check into the *NEW* Visitor Center and Chamber Offices, 203 Park Avenue, to receive booth space assignment. Booth set-up must be within marked boundaries and completed, by **12:00pm on Friday**. **EARLY SET UP** will be allowed on Thursday, June 19th between 3:00pm and 6:00pm. Staking permitted in specified locations. *No vehicles will be permitted in the park*. Vendors failing to comply with these guidelines will be subject to immediate removal from the park without a refund. **VEHICLES will not be allowed** on the grassy areas of the park.

TEAR DOWN TIME begins at 7:00pm Saturday night (NO EARLIER), and must be completed by 12:00pm Sunday morning. Vendors have the option to open for Sunday Church Service in the park, but this is by no means required.

ELECTRICITY is available only in certain areas of the park. Vendors must request electricity at time of application. Unauthorized hookups and the use of portable generators will be cause for immediate removal from the celebration without a refund.

NO PETS are allowed in the park per Town of Kremmling ordinance.

DONATIONS of vendor products are accepted and we are grateful for them. They will be used as giveaways for recognition for volunteers.

SET-UP TIMES

Thursday, June 19th, 2008 ~ 3:00pm to 6:00pm

Friday, June 20th 8:00am to 12:00pm

All booths must be set up and operational no later than 12:00pm on Friday, June 20th, 2008

OFFICIAL HOURS

Friday, June 20th ~ 12:00 pm to 7:00pm; with entertainment until 11:00PM

Saturday, June 21st ~ 9:00am to 7:00pm; with entertainment until 11:00PM

Sunday, June 22nd ~ 10:00am Church Service in the Park

Vendors are not required to stay open during the later hours of the celebration.

REQUIRED LICENSES

Town of Kremmling Peddler's License

Town of Kremmling, PO Box 538, Kremmling, CO 80459 ~ (970) 724-3249

Vendors are responsible for contacting the Town of Kremmling for this license.

FOOD VENDORS EXTRA DETAILS & REQUIREMENTS

Retail Food Service is License Required. Please include copy of license with the application. For the health and safety of all, Please make a continuous effort to observe proper food handling procedures. During the festival there will be random inspections. Food Vendors are required to submit a copy of their proposed menu with their application. **NO BEVERAGE SALES PERMITTED!**

BOOTH MAINTENANCE FOR ALL

1. Please keep your area neat and clean. Check your booth space periodically, and especially before you leave at night.
2. Food vendors must provide their own garbage cans (30 gallons or more). Tightly secured bags are to be placed in the dumpsters provided (not in event area garbage totes). **YOU MUST REMOVE TRASH FROM AROUND YOUR BOOTH AND PLACE IN THE EVENT DUMPSTERS BEFORE LEAVING THE EVENT SITE.**
3. There is a municipal ordinance (No.9.16.180) that allows the Town of Kremmling to access fines and fees for cleaning up around your booth.